

Seasonal Land Steward

The Seasonal Land Steward is a full time seasonal employee who works under the supervision of the VP of Stewardship and works closely with the rest of the Stewardship and Programs Teams. The Seasonal Land Steward will split their time between UVLT's two community gardens (Norwich, VT and Charlestown, NH) and conduct monitoring visits of conserved properties. Other duties include working with the rest of the Stewardship team and volunteers to maintain UVLT's trails, trailheads, and campsites. This field-based position will start in May and run for 18-20 weeks. A reliable vehicle and personal computer are required. The hourly rate of this position is \$15 per hour. Work-related mileage will be reimbursed at the federal rate.

Duties, Responsibilities, and Skills

MONITORING CONSERVED LAND

- Conduct annual monitoring visits of UVLT easement interests.
- Assist with maintenance of UVLT's 200 miles of trails and 9 campsites.
- Notify the stewardship team of landowner requests regarding reserved rights, amendments or clarification of easement issues.

COMMUNITY GARDENS

- Bed and garden maintenance throughout the season including creating rows and beds, weeding, watering, weed whacking and pest management.
- Aid in harvest and transportation of vegetables
- Assist in leading volunteers for garden workdays
- Other duties as assigned

DESIRED SKILLS AND PROFICIENCIES

- Comfort, desire, and experience working in the out-of-doors in variable weather conditions.
- Experience with vegetable gardening.
- Ability to navigate off trail.
- Ability to work independently and as a part of a team.
- Working knowledge of Microsoft Office products.
- Experience and comfort utilizing GPS and basic mapping programs.
- Some carpentry experience/comfort with hand and power tools preferred.

GENERAL

All UVLT employees are expected to comply with organizational policies and procedures, observe office protocols and participate in staff meetings, retreats and other internal functions as may be assigned. Guidelines for employee conduct are further described in the employee handbook.

A job description is a guideline and does not limit the duties that may be assigned by the President or supervisor. The President may revise a job description at any time. UVLT staff positions are non contractual and all employees are considered to be employed "at will."