



Campsite Manager Program

Overview

Hundreds of paddlers enjoy UVLT's primitive campsites along the Connecticut River every spring, summer, and fall. This is a great opportunity to those who enjoy getting out on the water and would like to help out with periodic campsite maintenance during the paddling season. Opportunities to assist with special campsite improvement projects may be available.

Responsibilities

- Should visit their assigned campsite at least four times during the paddling season. These visits consist of the following:
 - (1) Opening the campsite
 - (2) Twice during the summer season to monitor the condition of the site and its use
 - (3) Closing down the campsite for the season in late October or early November

More frequent maintenance visits are encouraged, especially for more popular sites.

- **Open the campsites at the beginning of season**
 - Clean any winter debris from the sites. Prune, rake, mow, and seed as necessary.
 - Search for poison ivy, purple loosestrife, and other invasive species.
 - Establish privy in a new location or ensure that current location is adequate.
 - Make sure that there is adequate signage to direct users to the privy.
 - Replace other signs as necessary. Ensure visibility of the target sign guiding boaters to the site.
 - Re-supply registration box with a log book, pen, and donation envelopes. Be sure that the campsite name is on the log book and that you write the day the campsite was opened on the first line.
 - Set up picnic table (if there is one) in an area appropriate for a large amount of use.
 - Clean and repair fire ring (if present).
 - Check the landing and perform any necessary work to ensure that boaters can reach the site and erosion is minimized. Contact UVLT if additional work is required.
 - Complete a Monitoring Report. Note that the visit was a campsite opening, record any observations, and email the report to UVLT.
- **Monitoring visits to campsite during the summer season**
 - Check the site and clean as necessary.
 - Replace any missing or damaged signs. Ensure visibility of target sign.
 - Check register box and replace any missing items (book, pencil, donation envelopes).
 - Go through log book and count number of groups, day users, and overnight users since last visit.
 - Record your visit in the log book.
 - Record noteworthy comments from the log book.



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- Complete a Monitoring Report and send it in to UVLT, along with any other campsite needs.
- **Close campsite at the end of the season**
 - Clean the entire site.
 - Re-seed any areas that need it (let UVLT know if you need seed).
 - Fill the privy pit.
 - Where flooding may occur, remove privy, picnic table, and any other equipment and secure them above spring high water levels.
 - Clean the fire ring (if present)
 - Check signs and note those that will need replacement the following spring.
 - Collect log book, note the date the campsite was closed, and send it to UVLT along with a completed Monitoring Report.